

**PRE Hurricane Information (7/01/23)**

Residents	HOA Board	Murex
<b>HAVE A PLAN</b> and let your family know your plans	Communicate info to residents (method TBD by HOA Board)	
PRE pictures of property and personal items	Preparedness meeting when watch/warning is given <b>(joint effort of HOA and Murex)</b>	
Fill bathtub with water for flushing toilet	List of residents that are staying and give EMS copy of list <b>(joint effort of HOA and Murex)</b>	
List of medications and at least a 2 week supply. If you have medications that need refrigeration and need help keeping them cool, let an HOA Board member know	List of shut-ins/non-mobile residents <b>(joint effort of HOA and Murex)</b>	
Put up hurricane shutters if you have them	Organzie volunteers to help with pre-hurricane needs <b>(joint effort of HOA and Murex)</b>	
Fill propane tanks for use afterward	Assign & keep in touch with neighborhood captains and supply list of captains to Murex Management	Generator available to run clubhouse
Fill car with gas and extra gas cans if needed for generator	Conduct meeting for snowbirds before they leave to review hurricane preparations	Exterior furniture, trash bins, etc. secured in common areas
Prepare travel bag (remember medications, phone chargers, money, etc.)	Have cleaning items on hand such as beach, sanitizers, buckets, rags, etc.	PRE pictures of park properties (common areas)
If possible, have tarps on hand	Make available a list of emergency services numbers (e.g., FEMA, Red Cross, Sherriff, etc.)	Electrical shut off of pool pumps, etc. in common areas
Keep cell phones charged prior to storm	List of generators in park that could be utilized, if not being used	If possible, reserve generator for lift station
Unplug electronics that are not being used	Help residents with emergency evacuations, if needed	Ensure emergency exit is accessible by both emergency vehicles and residents, if needed
Have cash onhand	Have Building Committee fill propane tanks and store in mainteance shed and not at clubhouse	Clear storm drains
Store important papers, including insurance info, in secure and waterproof place	Ensure clubhouse kitchen supplies are stocked (e.g., paper plates, cups, paper towel, utensils, etc.)	Pre-hurricane, unlock emergency exits (both the LWV gate and the gate on Hwy 17)
If leaving (snowbird or evacuating) let office know who has keys to your home or where there is a key		Have secured/locked room available for supplies such as tarps, etc.
Notify office if you are staying		
Keep freezer items to a minimum during hurricane season		
Freeze water (bottles/gallons of water work great) or have bags of ice in freezer to use in cooler		
Have extra bottled water and non-perishable food items on hand		
Stock up on supplies (make a check list)		
Have extra batteries on hand for flashlights, battery-operated candles, etc.)		
If possible, volunteer to help. Contact HOA Board member or property manager		